

DATE: February 10, 2005

TO: CITY CLERK

FROM: El Paso Times
Maribel Villalva

Telephone No. ()
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

March 1, 2005

Item should read as follows:

El Paso Times to hold a 5k and 20k footrace/walk on March 13, 2005 from 6:30 a.m. to 10:29 a.m. **Route for the 5k-Footrace/walk:** Start on Kenworthy at EPCC's parking lot to Diana, turn right on Diana to Gateway North, turn right on Gateway North, proceed on Gateway North to Transmountain Dr., turn around Transmountain Dr. to Gateway South, turn left on Gateway South to Diana, turn left on Diana to Gateway North, and finish at the EPCC's parking lot. **Route for the 20k footrace/walk:** Start at Northwestern and Trade Center Ave. to Transmountain, turn right on Transmountain to Gateway South, turn right on Gateway South to Diana, turn left on Diana to Gateway North, and finish at the EPCC's parking lot. Approximately 1,500 persons, 20 vehicles will take part and 300 spectators are anticipated. This request includes permission to use amplification (generator & microphone). (District 1,2 & 4) [Maribel Villalva]

SPECIAL INSTRUCTIONS:

BUILDING PERMITS & INSPECTIONS USE

Item No.

05-013

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

N/A PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☒ TXDOT

N/A STREET DEPARTMENT

N/A CIVIC CENTER

☒ COMPLETE

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: BUILDING PERMITS & INSPECTIONS

AGENDA DATE: MARCH 1, 2005

CONTACT PERSON/PHONE: MARIBEL VILLALVA

DISTRICT(S) AFFECTED: 1,2 & 4

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

El Paso Times to hold a 5k and 20k footrace/walk on March 13, 2005 from 6:00 a.m. to 10:29 a.m. Route for the 5k-Footrace/walk: Start on Kenworthy at EPCC's parking lot to Diana, turn right on Diana to Gateway North, turn right on Gateway North, proceed on Gateway North to Transmountain Dr., turn around Transmountain Dr. to Gateway South, turn left on Gateway South to Diana, turn left on Diana to Gateway North, and finish at the EPCC's parking lot. Route for the 20k footrace/walk: Start at Northwestern and Trade Center Ave. to Transmountain, turn right on Transmountain to Gateway South, turn right on Gateway South to Diana, turn left on Diana to Gateway North, and finish at the EPCC's parking lot. Approximately 1,500 persons, 20 vehicles will take part and 300 spectators are anticipated. This request includes permission to use amplification (generator & microphone). (District 1,2 & 4) [Maribel Villalva]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for the El Paso Times to hold a 5k & 20k footrace/walk on March 13, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

**REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. **(Please note:** a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

El Paso Times TransMountain Challenge

(Person/Organization)

Contact Person:

Maribel Villalva

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

Foot race / walk 5K & 20K

(Moving)

☐ Parade

☐ Demonstration

☒ Foot Race/Walk

☐ Bike Race

☐ Other: _____

(Stationary)

☐ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☐ Other: _____

3. Date of Event:

March 13, 2005

Total Time of Event:

from 6:30AM to 10:29AM

(Time)

(Time)

Time in which police traffic control services will be needed:

from 6:30AM to 10:29AM

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

3/1

4. Approximate number of participants:

1,500 Persons 20 Vehicles 0 Animals 0 Other Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 300

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

Fund raiser for the El Paso Times Seniors Fund

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: 31-1375444

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

See attachment

Location of assembly area, if separate or different:

Start: Northwestern & Trade Center Ave.

Finish: Trans Mountain campus of The El Paso Community College

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: X Yes No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Will provide own amplification in the form of a generator -
powered microphone.

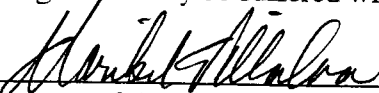
Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Volunteers will clean the entire course.

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.


Signature of Applicant

2/08/05
Date

For El Paso Times Seniors Fund
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: EL PASO TIMES 5K & 20K TRANSMOUNTAIN CHALLENGE

\$15.75 Fee Paid: 4200500000000000405

\$21.00

City Council Hearing: MARCH 1, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☒ Highway Department
☐ Street Department
☐ Civic Center

Comments:

PERMIT

EVENT: EL PASO TIMES 5K & 20K TRANSMOUNTAIN CHALLENGE

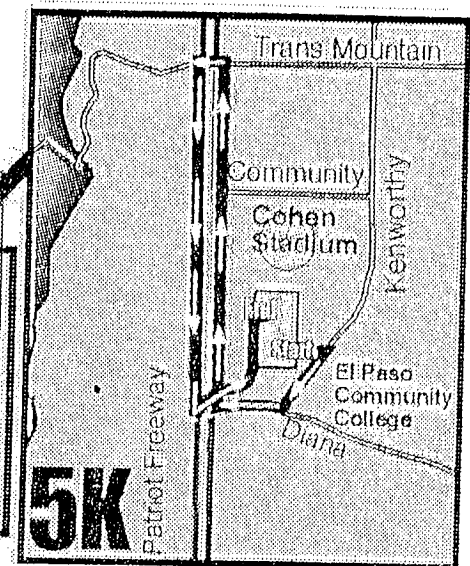
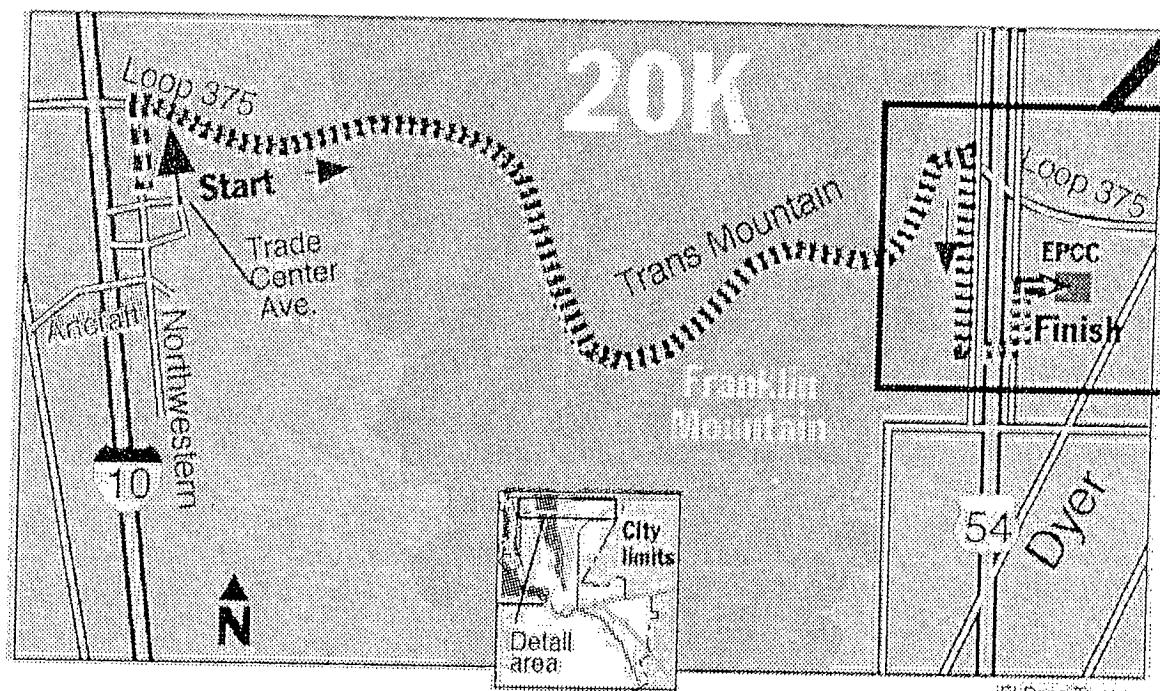
LOCATION **5K FOOTRACE/WALK: KENWORTHY, DIANA, GATEWAY NORTH,
TRANSMOUNTAIN, GATEWAY SOUTH, AND EPCC PARKING LOT
20K FOOTRACE/WALK: NORTHWESTERN, TRADE CENTER AVE., LOOP 375-
TRANSMOUNTAIN, GATEWAY SOUTH, DIANA, GATEWAY NORTH, AND 3PCC
PARKING LOT**

DATE OF EVENT: MARCH 13, 2005 FROM 6:30 A.M. TO 10:29 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

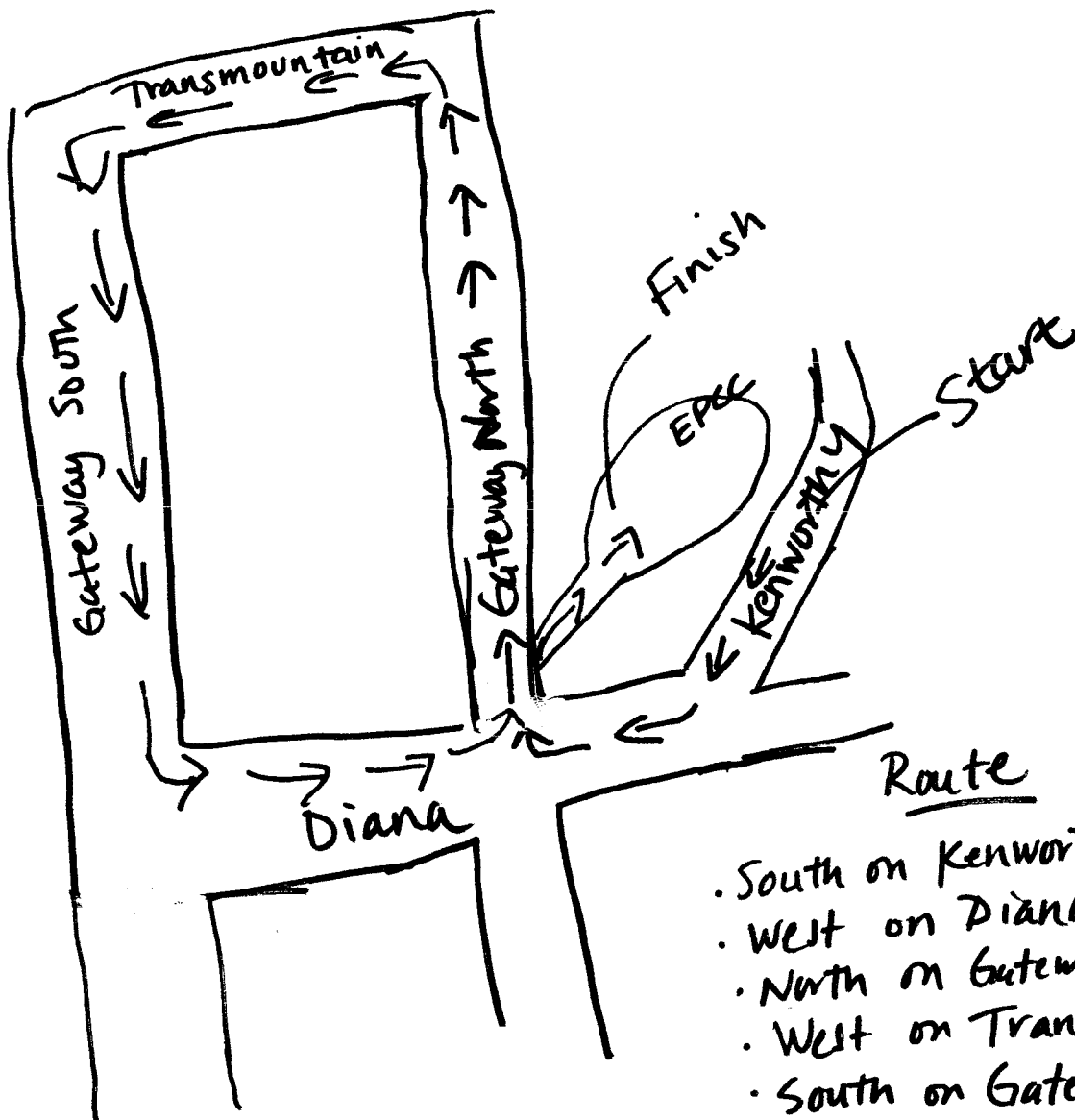
Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



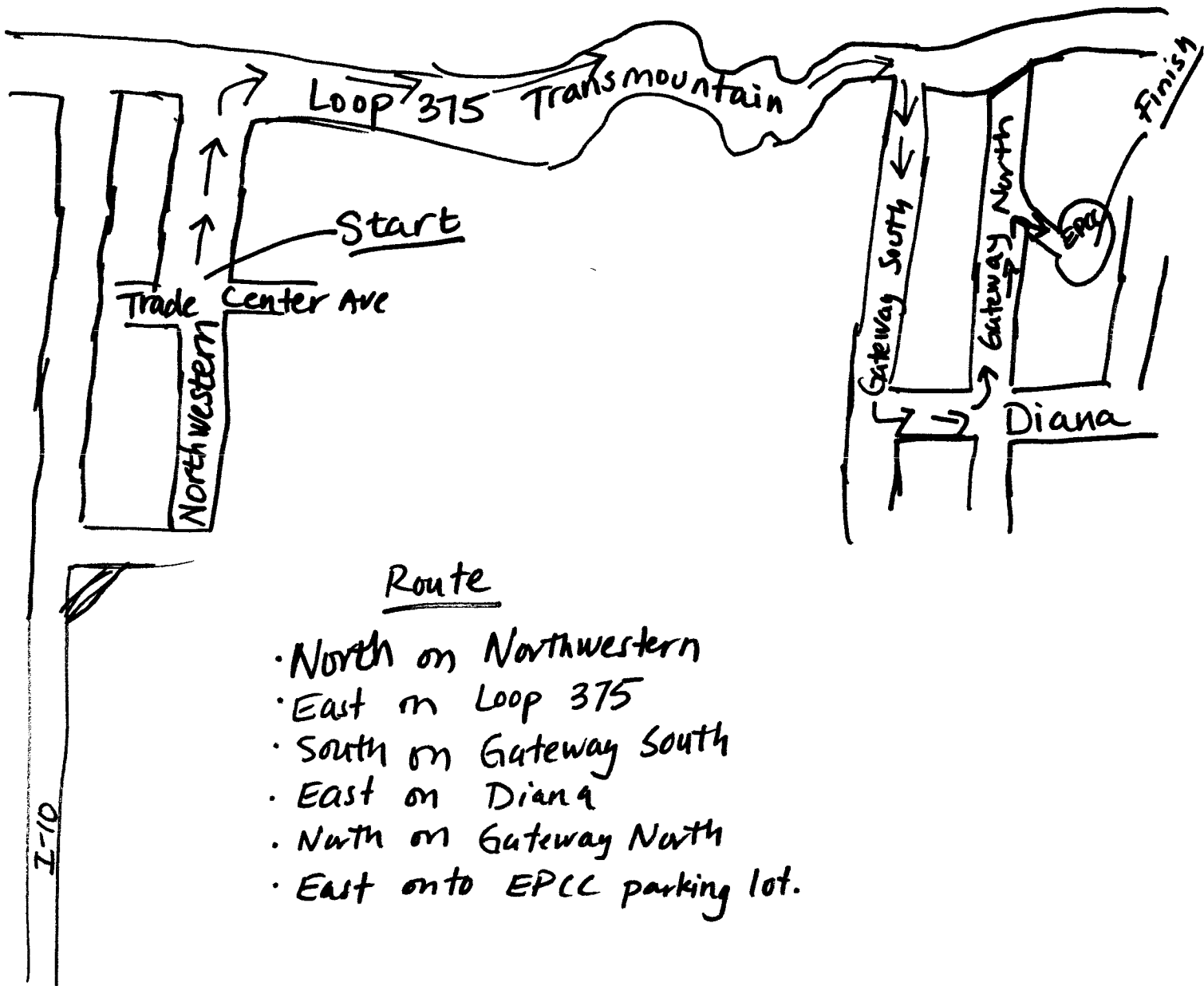
El Paso Times

5K course



- Route
- South on Kenworthy
 - West on Diana
 - North on Gateway North
 - West on Transmountain
 - South on Gateway South
 - East on Diana
 - North on Gateway South
 - East onto EPCC parking lot

20K course



Route

- North on Northwestern
- East on Loop 375
- South on Gateway South
- East on Diana
- North on Gateway North
- East onto EPCC parking lot.



2/10/2005
1:36:49PM

Receipt #: 4200500000000000405

Date: 02/10/2005

Station ID: 4

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
Line Item Total:					\$15.75

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Cash					In Person	20.00
Change					In Person	(4.25)
Payment Total:						\$15.75

Feb. 10. 2005 1:50PM CITY OF EL PASO

No. 8391 P. 5/9

For Office Use Only

Event: EL PASO TIMES 5K & 20K TRANSMOUNTAIN CHALLENGE\$15.75 Fee Paid: 4200500000000000405
\$21.00City Council Hearing: MARCH 1, 2005

Copy to:

☒ Police Department☒ Fire Department☒ Sun Metro☐ Parks Department☒ Engineering-Traffic Div.☒ Highway Department☐ Street Department☐ Civic Center

Comments:

PERMITEVENT: EL PASO TIMES 5K & 20K TRANSMOUNTAIN CHALLENGELOCATION 5K FOOTRACE/WALK: KENWORTHY, DIANA, GATEWAY NORTH,
TRANSMOUNTAIN, GATEWAY SOUTH, AND EPCC PARKING LOT
20K FOOTRACE/WALK: NORTHWESTERN, TRADE CENTER AVE., LOOP 375-
TRANSMOUNTAIN, GATEWAY SOUTH, DIANA, GATEWAY NORTH, AND 3PCC
PARKING LOTREVISED TIME
6:30 A.M. - 10:29 A.M.DATE OF EVENT: MARCH 13, 2005 FROM 6:00 A.M. TO 12:00 P.M. (NOON)City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

Feb. 10. 2005 1:48PM CITY OF EL PASO

No. 8390 P. 5/9

For Office Use Only

Event: EL PASO TIMES 5K & 20K TRANSMOUNTAIN CHALLENGE\$15.75 Fee Paid: 4200500000000000405
\$21.00City Council Hearing: MARCH 1, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☒ Highway Department
☐ Street Department
☐ Civic Center

Comments:

*Sun Metro has no objection to
the events.*

L. Lopez 2-10-05

PERMITEVENT: EL PASO TIMES 5K & 20K TRANSMOUNTAIN CHALLENGE

LOCATION **5K FOOTRACE/WALK: KENWORTHY, DIANA, GATEWAY NORTH,
TRANSMOUNTAIN, GATEWAY SOUTH, AND EPCC PARKING LOT**
**20K FOOTRACE/WALK: NORTHWESTERN, TRADE CENTER AVE., LOOP 375-
TRANSMOUNTAIN, GATEWAY SOUTH, DIANA, GATEWAY NORTH, AND 3PCC
PARKING LOT**

DATE OF EVENT: MARCH 13, 2005 FROM 6:00 A.M. TO 12:00 P.M. (NOON)City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: EL PASO TIMES 5K & 20K TRANSMOUNTAIN CHALLENGE\$15.75 Fee Paid: 4200500000000000405
\$21.00City Council Hearing: MARCH 1, 2005

Copy to:

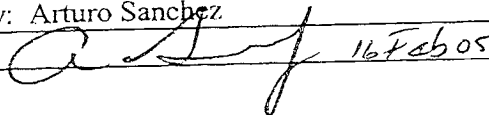
☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☒ Highway Department
☐ Street Department
☐ Civic Center

Comments:

TRAFFIC HAS NO OBJECTIONS TO PROPOSED EVENT. TRAFFIC
CONTROL BY POLICE OFFICERS.

By: Arturo Sanchez

 16 Feb 05PERMITEVENT: EL PASO TIMES 5K & 20K TRANSMOUNTAIN CHALLENGE

LOCATION 5K FOOTRACE/WALK: KENWORTHY, DIANA, GATEWAY NORTH,
TRANSMOUNTAIN, GATEWAY SOUTH, AND EPCC PARKING LOT
20K FOOTRACE/WALK: NORTHWESTERN, TRADE CENTER AVE., LOOP 375-
TRANSMOUNTAIN, GATEWAY SOUTH, DIANA, GATEWAY NORTH, AND 3PCC
PARKING LOT

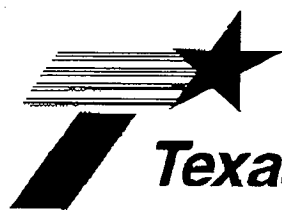
DATE OF EVENT: MARCH 13, 2005 FROM 6:00 A.M. TO 12:00 P.M. (NOON)

~~REVISED TIME~~
6:30 A.M. - 10:29 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



Texas Department of Transportation

13301 GATEWAY BLVD. WEST • EL PASO, TEXAS 79928-5410 • (915) 790-4200

February 17, 2005

Subject: Run & Walk
Control: 2552-1
Highway: LP 375
County: El Paso

Ms. Maribel Villalva
TransMountain Challenge co-chair
El Paso Times

	F
	C
	F
	Fax #

Dear Ms. Villalva:

Reference is made to your application of February 17, 2005 requesting use of TransMountain Blvd. for the proposed TransMountain Challenge on Sunday, March 13, 2005.

It is not our desire to discourage this activity, but we need to stress the outright danger involved in using state highways for this type of activity. We must, in good judgment, recommend against the use of these highways for the proposed TransMountain Challenge. If, after consideration of the danger and liability involved, your organization remains resolute in its intentions, then this department can only suggest you comply with the following guidelines to provide safety for the event:

1. The local authorities, El Paso Police Department, shall provide adequate traffic control throughout portions of the TransMountain Challenge. This shall include advance warnings to motorists and motorized escorts by police units to ensure that the traveling public is aware of participants as well as more areas of safety by slowing down motorists.
2. Preparation and termination areas of event shall be located off the highway right-of-way, which shall be handled by Viva Environmental.
3. It is recommended the event proceed in the same direction as the normal traffic flow.

If you have any questions concerning this matter, please contact Mr. Raymond Lucero at (915) 790-4308.

Sincerely,

Edgar E. Fino, P.E.

Traffic Engineer

: Mo

cc: Gustavo Reveles, El Paso Times
Rocio Genera, City of El Paso
Arnold Salinas, Viva Environmental

An Equal Opportunity Employer

For Office Use Only

Event: El Paso Times 5K & 20K Transmountain Challenge

\$15.75 ☐ Fee Paid: 4200500000000000405
\$21.00 ☐ Date

City Council Hearing: March 1, 2005
Date

Copy To:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering – Traffic Div.
☒ Highway Department
☐ Street Department

Comments:

The El Paso Police Department has no objections with this event.

The Department will police the event with 18 officers and 18 vehicles.

Estimated cost to city: \$639.00 Estimated cost to applicant: \$4761.00

PR 05-013

PERMIT

EVENT El Paso Times 5K & 20K Transmountain Challenge

LOCATION: 5K footrace/walk: Kenworthy, Diana, Gateway North, Transmountain, Gateway South, and EPCC Parking lot 20K footrace/walk: Northwestern, Trade Center Ave., Loop 375-Transmountain, Gateway South, Diana, Gateway North, and EPCC Parking Lot

DATE OF EVENT: March 13, 2005 from 6:30 a.m. to 10:29 a.m.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOE WARDY
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR



CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
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DISTRICT NO. 4

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DISTRICT NO. 5

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DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY W. COBOS
DISTRICT NO. 8

February 21, 2005

**BUILDING PERMITS &
INSPECTIONS DEPARTMENT**

El Paso Times
Maribel Villalva

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a
Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on March 1, 2005 at 9:00am. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

El Paso Times to hold a 5k and 20k footrace/walk on March 13, 2005 from 6:30 a.m. to 10:29 a.m. Route for the 5k-Footrace/walk: Start on Kenworthy at EPCC's parking lot to Diana, turn right on Diana to Gateway North, turn right on Gateway North, proceed on Gateway North to Transmountain Dr., turn around Transmountain Dr. to Gateway South, turn left on Gateway South to Diana, turn left on Diana to Gateway North, and finish at the EPCC's parking lot. Route for the 20k footrace/walk: Start at Northwestern and Trade Center Ave. to Transmountain, turn right on Transmountain to Gateway South, turn right on Gateway South to Diana, turn left on Diana to Gateway North, and finish at the EPCC's parking lot. Approximately 1,500 persons, 20 vehicles will take part and 300 spectators are anticipated. This request includes permission to use amplification (generator & microphone). (District 1,2 & 4) [Maribel Villalva] Permit#: 05-013

RESPONSES:

No objections from Sun Metro, Fire, Traffic/Engineering, TXDOT. The El Paso Police Department has no objections with this event. The Department will police the event with 18 officers and 18 vehicles. Estimated cost to city: \$639.00. Estimated cost to applicant: \$4761.00. The Office of Building Permits and Inspections recommends approval.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR